

NOTICE OF VACANCY

The National Empowerment Foundation (NEF), which falls under the aegis of the Ministry of Social Integration, Social Security & National Solidarity (Social Integration Division), is looking for qualified, experienced and dedicated persons, who wish to be considered for employment on a contractual basis for the posts of:

(i) COMMUNITY PROJECT OFFICER

(ii) GENERAL EXECUTIVE

Main Responsibilities and Duties

Prospective candidates are requested to visit the NEF website <http://www.nef.mu> for more details.

General Terms of Employment

- i. Employment of the selected candidates will be on a contract basis.
- ii. Candidates must be prepared to operate independently, work under pressure and outside normal office hours, including Sundays and Public Holidays.
- iii. Posting of selected candidates would be at the **National Empowerment Foundation Office of Rodrigues.**

Mode of Application

- All applications should be made on the prescribed form and accompanied by copies of relevant educational/professional certificates and evidence of work experience.
- Application forms may be downloaded from our website <http://www.nef.mu> or obtained at the Reception Counter of the NEF Rodrigues, 2nd Floor, Mutual Aid Building, François Leguat Street, Port Mathurin, Rodrigues, between 08:30 hours and 15:00 hours on weekdays;
- The post applied for should be clearly marked on the top left-hand corner of the envelope.

All applications should be sent by registered post or be hand delivered to the Registry department addressed to the Programme Manager, National Empowerment Foundation (NEF Rodrigues), 2nd Floor, Mutual Aid Building, François Léguat Street, Port-Mathurin, Rodrigues, by Friday 16 August 2024, at 15:00 hours at latest.

- Notes:**
- (i) Late applications and applications not made on prescribed form will not be considered.
 - (ii) Only the best candidates will be called for the selection exercise.
 - (iii) The NEF reserves the right not to make any appointment as a result of this advertisement.

Date: 27 July 2024